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OFFICE OF THE CHIEF EXECUTIVE OFFICER

EXECUTIVE SUMMARY

(In terms of Section 55 (4)(b) of the Public Procurement Act, 2015 (Act No. 15 of 2015) as amended)

PROVISION OF LAYOUT AND DESIGN, EDITING, PROOFREADING AND PRINTING OF THE NATIONAL HOUSING ENTERPRISE (NHE) 2017/2018/2019/ ANNUAL REPORT

PROCUREMENT REFERENCE NO: NCS/RFQ/NHE-02/23/24

1. Scope of Contract

The NHE seeks to procure services of a qualified and experienced company or individual to do the design and layout, editing and proof reading and printing of the NHE Annual Report for the 2017/2018/2019/ Financial Year. This document will be used as a strategic reporting tool to NHE stakeholders and therefore should display a high level of professionalism to promote the brand of the NHE.

The Annual Report must be professionally designed, edited, and proofread, with an excellent layout. The language should be edited in line with professional writing standards which must be in line with the NHE brand, as guided by the Manager: Corporate Communications and Marketing.

2. Procurement method used

Request for Quotation

3. Date of Invitation of Bids

23 October 2023

4. Closing date for submission of bids

31 October 2023 @10h00 am

5. Date and place of opening of bids

N/A

6. Number of bids received by closing date

3

7. Responsiveness of bids:

#	BIDDER' S NAME	PRICING AT BID OPENING N\$	RESPONSIVE OR NOT RESPONSIVE (YES/ NO)	REASONS WHY BID IS NOT RESPONSIVE
1	SOLITAIRE PRESS (PTY) LTD	116,458.20	Yes	-
2	NAMPRINT (PTY) LTD	15,608.23	No	Quoted amount below NHE estimate
3	DM MOB DESIGN STUDIOS CC	229,000.00	Yes	-

8. Price comparison for bids that are substantially responsive:

RANK	NAME OF BIDDER	FINANCIAL PROPOSAL (EXCLUSIVE OF VAT)	MARGIN OF PREFERENCE		PRICE AFTER MARGINS OF PREFERENCES
			%	AMOUNT	
1	SOLITAIRE PRESS (PTY) LTD	101,268.00	3%	3,038.04	98,229.96
2	NAMPRINT (PTY) LTD	13,267.00	4%	530.68	12,736.32
3	DM MOB DESIGN STUDIOS CC	229,000.00	7%	16,030.00	212,970.00

9. Best Evaluated Bid:

BIDDER	EVALUATION AMOUNT BID PRICE AFTER MARGINS OF PREFERENCES	AWARD AMOUNT (VAT EXCLUSIVE)	AWARD AMOUNT (VAT INCLUSIVE)
SOLITAIRE PRESS (PTY) LTD	N\$ 98,229.96	N\$ 101,268.00	N\$ 116,458.20

Yours sincerely,



 P.P.  28/11/23

GISBERTUS MUKULU
CHIEF EXECUTIVE OFFICER