



**NATIONAL HOUSING ENTERPRISE (NHE) ANNUAL PROCUREMENT PLAN
FOR THE FINANCIAL YEAR 2020/2021: 01 JULY 2020 to 30 JUNE 2021**

Description	Procurement Method	Estimated value	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract
Training	Direct Procurement /Request For Quotations /Restricted Bidding	123,000.00	2020/2021	2020/2021
Wellness Programme	Direct Procurement /Request For Quotations /Restricted Bidding	275,000.00	2020/2021	2020/2021
Defensive driving training for site foreman	Direct Procurement /Request For Quotations /Restricted Bidding	50,000.00	2020/2021	2020/2021
Technical Report Writing	Direct Procurement /Request For Quotations /Restricted Bidding	80,000.00	2020/2021	2020/2021
Occupational Expenses				
Project Houses Rates & Taxes	Direct Procurement	1,000,000.00	2020/2021	2020/2021
Project Houses Repairs & Maintenance	Direct Procurement/Request For Quotation/Restricted Bidding	500,000.00	2020/2021	2020/2021
Architectural Printing and Consumables	Bidding	250,000.00	2020/2021	2020/2021
Gardening Services	Direct Procurement via Preferred Suppliers contracts	263,400.04	2020/2021	2020/2021
SHORT TERM INSURANCE	Direct Procurement via Preferred Suppliers contracts	624,631.00	2020/2021	2020/2021
INSURANCE CLAIMS	Direct Procurement via Preferred Suppliers contracts	300,000.00	2020/2021	2020/2021
Rates & Taxes Office	Direct Procurement	648,200.00	2020/2021	2020/2021
Rent Paid Regional Office	Direct Procurement via Preferred Suppliers contracts	378,000.00	2020/2021	2020/2021
Repairs & Maintenance	Direct Procurement via Preferred Suppliers contracts	1,515,000.00	2020/2021	2020/2021
Security Expenses	Direct Procurement via Preferred Suppliers contracts	3,162,000.00	2020/2021	2020/2021
Water & Electricity	Direct Procurement	1,348,000.08	2020/2021	2020/2021
Project Houses Transfer fees & Bond Registration	Direct Procurement via Preferred Suppliers contracts	210,000.00	2020/2021	2020/2021
Seminars & Conferences	Execution by Public Entities/Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding	500,000.00	2020/2021	2020/2021
Tender Advertising	Execution by Public Entities/Direct Procurement/Request For Quotation/Restricted Bidding	245,000.00	2020/2021	2020/2021
Cleaning Expenses	Direct Procurement via Preferred Suppliers contracts	301,640.08	2020/2021	2020/2021
Entertainment	Execution by Public Entities/Direct Procurement/Request For Quotation/Restricted Bidding/Small Value Procurement	132,100.00	2020/2021	2020/2021

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General Expense small office items	DP/OAB/RFO/RB						
Storage Facilities Rented	Direct Procurement via Preferred Suppliers contracts			122,086.04	2020/2021	2020/2021	
ITC / Transunion Expenses	Direct Procurement			180,000.00	2020/2021	2020/2021	
Lease Office Equipment	Direct Procurement via Preferred Suppliers contracts			95,000.00	2020/2021	2020/2021	
	Direct Procurement/Request For Sealed			180,000.00	2020/2021	2020/2021	
Literature	Quotations/Restricted Bidding			125,400.00	2020/2021	2020/2021	
Postage & Railage	Execution by Public Entities			120,000.00	2020/2021	2020/2021	
Repairs & Maintenance	Direct Procurement via Preferred Suppliers contracts			750,000.00	2020/2021	2020/2021	
Staff Refreshments	Direct Procurement via Preferred Suppliers contracts			288,000.00	2020/2021	2020/2021	
Stationery & Printing	Direct Procurement via Preferred Suppliers contracts			950,000.04	2020/2021	2020/2021	
Strategic Planning	Direct Procurement/Request For Quotation/Restricted Bidding/Execution By Public Entities			50,000.00	2020/2021	2020/2021	
Telephone & Fax	Direct Procurement via Preferred Suppliers contracts			462,400.00	2020/2021	2020/2021	
Cellphone expenses	Direct Procurement via Preferred Suppliers contracts			600,000.00	2020/2021	2020/2021	
Professional Fees							
External Audit Fees	Request For Proposal			2,100,000.00	2020/2021	2020/2021	
Consulting Fees	Request For Proposal			2,470,000.00	2020/2021	2020/2021	
Cultural Change	Direct Procurement/Request For Quotation/Restricted Bidding			150,000.00	2020/2021	2020/2021	
Legal	Direct Procurement via Preferred Suppliers contracts			2,000,000.00	2020/2021	2020/2021	
Membership fees	Direct Procurement/Restricted Bidding			120,000.00	2020/2021	2020/2021	
SADC DFRC	Direct Procurement/Restricted Bidding			250,000.00	2020/2021	2020/2021	
Property Valuation Consultancy Fees	Direct Procurement via Preferred Suppliers contracts			75,000.00	2020/2021	2020/2021	
Special Projects Loan Book Clearing	Direct Procurement/Restricted Bidding			1,000,000.00	2020/2021	2020/2021	
Travelling Expenses							
Accommodation	Direct Procurement via Preferred Suppliers contracts			1,810,310.98	2020/2021	2020/2021	
Travelling Airfares Carhires & Busfares	Direct Procurement via Preferred Suppliers contracts			1,357,950.00	2020/2021	2020/2021	
Vehicle Insurance	Direct Procurement via Preferred Suppliers contracts			199,825.00	2020/2021	2020/2021	
Vehicle Maintenance & Fuel	Direct Procurement via Preferred Suppliers contracts			1,320,000.00	2020/2021	2020/2021	
IT Expenses							
Business Systems Licences	Direct Procurement/Request For Quotation/Restricted Bidding			896,500.00	2020/2021	2020/2021	
Computer Stationery & Consumables	Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding			20,000.00	2020/2021	2020/2021	
Consulting Fees IT	Request for Proposal			250,000.00	2020/2021	2020/2021	
I.T. Infrastructure Repairs & Maintenance	Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding			640,800.00	2020/2021	2020/2021	
VPN and Internet Lines	Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding			1,200,000.00	2020/2021	2020/2021	

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Public Relations Expenses						
SOE Games	Direct Procurement/Request For Sealed Quotation/Restricted Bidding					
Public Relations Advertising	Direct Procurement via Preferred Suppliers contracts	350,000.00	2020/2021	2020/2021		
Public Relations Advertising Electronic	Direct Procurement via Preferred Suppliers contracts	220,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Advertising Outdoor	Direct Procurement via Preferred Suppliers contracts	220,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Exhibitions	Direct Procurement via Preferred Suppliers contracts	300,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Branding	Direct Procurement via Preferred Suppliers contracts	220,000.00	2020/2021	2020/2021	2020/2021	
	Execution by Public Entities/Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding	440,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Housing Survey	Execution by Public Entities/Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding	150,000.00	2020/2021	2020/2021	2020/2021	
Public Relations DTP & Digital media	Execution by Public Entities/Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding	500,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Newspaper subscriptions	Direct Procurement via Preferred Suppliers contracts	70,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Corporate Wear	Quotation/Restricted Bidding	600,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Promotional Items	Direct Procurement via Preferred Suppliers contracts	110,000.00	2020/2021	2020/2021	2020/2021	
Public Relations NHE Year End Function	Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding	450,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Stakeholders Engagement Programme	Execution by Public Entities/Direct Procurement/Request For Sealed Quotations/Restricted Bidding	250,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Research	Execution by Public Entities/Direct Procurement/Request For Sealed Quotations/Restricted Bidding	150,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Social Responsibility	Execution by Public Entities/Direct Procurement/Open Advertised Bidding/Request For Quotation/Restricted Bidding	500,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Design and Printing	Direct Procurement via Preferred Suppliers contracts	300,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Annual Report Design & Printing	Direct Procurement via Preferred Suppliers contracts	500,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Client Education Programme	Direct Procurement via Preferred Suppliers contracts	100,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Social Media Management	Direct Procurement via Preferred Suppliers contracts	150,000.00	2020/2021	2020/2021	2020/2021	
Public Relations Website Maintenance and Intranet	Direct Procurement via Preferred Suppliers contracts	150,000.00	2020/2021	2020/2021	2020/2021	
Central Branch						
Big dust bin for the kitchen	Small Value Procurement/Request For Sealed Quotations	741.00	2020/2021	2020/2021	2020/2021	
1. 2 x Leather black Visitors Chairs for Customer care office.	Direct Procurement via Preferred Suppliers contracts	7,787.80	2020/2021	2020/2021	2020/2021	
High back leather office chair	Direct Procurement via Preferred Suppliers contracts	1,912.00	2020/2021	2020/2021	2020/2021	
Filling Cabinet with 4 shelves 1800x900x450dmm(Mahogany)	Direct Procurement via Preferred Suppliers contracts	4,650.00	2020/2021	2020/2021	2020/2021	
Projector	Direct Procurement via Preferred Suppliers contracts	9,357.00	2020/2021	2020/2021	2020/2021	
Scrater machine	Direct Procurement via Preferred Suppliers contracts	2,673.00	2020/2021	2020/2021	2020/2021	
Northern Branch						
Shelving Strong room	Request For Sealed Quotations	55,000.00	2020/2021	2020/2021	2020/2021	
Board Room Table - GICONF	Direct Procurement via Preferred Suppliers contracts	46,053.69	2020/2021	2020/2021	2020/2021	
Arm Chair - Black (Board room)	Direct Procurement via Preferred Suppliers contracts	54,000.00	2020/2021	2020/2021	2020/2021	
Chair Nylon Base (Customer Care Officer)	Direct Procurement via Preferred Suppliers contracts	2,880.00	2020/2021	2020/2021	2020/2021	
Desk Senator 3DRW (Cashier, Customer Care Officer & Safe Custody)	Direct Procurement via Preferred Suppliers contracts	23,400.00	2020/2021	2020/2021	2020/2021	

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Bookcase - Hinged Door	Small Value Procurement/Request For Sealed Quotations	9,180.00	2020/2021	2020/2021
Shredder	Direct Procurement via Preferred Suppliers contracts	3,941.89	2020/2021	2020/2021
Microwave	Small Value Procurement/Request For Sealed Quotations	2,000.00	2020/2021	2020/2021
Kettle	Small Value Procurement/Request For Sealed Quotations	500.00	2020/2021	2020/2021
HP Financial Calculator (Manager, Sales & L/ Accountant)	Direct Procurement via Preferred Suppliers contracts	2,300.00	2020/2021	2020/2021
Speedpoint	Small Value Procurement/Request For Sealed Quotations	1,200.00	2020/2021	2020/2021
Money Verification Machine / Counting (Cashier)	Direct Procurement via Preferred Suppliers contracts	6,800.00	2020/2021	2020/2021
Additional Car Shades	Request For Sealed Quotations/Restricted Bidding	30,000.00	2020/2021	2020/2021
Southern Branch				
Panel Leg Desk with 3 standard drawers and Roller Door Credenza	Direct Procurement via Preferred Suppliers contracts	4,500.00	2020/2021	2020/2021
Office Chairs(Highback)	Direct Procurement via Preferred Suppliers contracts	5,700.00	2020/2021	2020/2021
SIMS - IT				
Chairs	Direct Procurement via Preferred Suppliers contracts	25,000.00	2020/2021	2020/2021
Corporate Communication				
Wall to Wall Cupboards CCM Senior Officer	Direct Procurement via Preferred Suppliers contracts	38,000.00	2020/2021	2020/2021
Wall to Wall Cupboards CCM Administrative Assistant	Direct Procurement via Preferred Suppliers contracts	20,000.00	2020/2021	2020/2021
Cabinet CCM DTP Administrator and Manager	Direct Procurement via Preferred Suppliers contracts	16,000.00	2020/2021	2020/2021
Table & 4 Chairs CCM Senior Officer	Direct Procurement via Preferred Suppliers contracts	12,000.00	2020/2021	2020/2021
Social Club Replacement	Request For Sealed Quotations	150,000.00	2020/2021	2020/2021
Couch 2-seater CCM Administrative Assistant	Direct Procurement via Preferred Suppliers contracts	10,000.00	2020/2021	2020/2021
Long arm stapler - Industrial	Direct Procurement via Preferred Suppliers contracts	10,000.00	2020/2021	2020/2021
Gyluteen - paper cut	Direct Procurement via Preferred Suppliers contracts	10,000.00	2020/2021	2020/2021
Internal Audit				
Furniture	Direct Procurement via Preferred Suppliers contracts	43,450.00	2020/2021	2020/2021
Finance				
FURNITURE - CHAIRS	Direct Procurement via Preferred Suppliers contracts	16,000.00	2020/2021	2020/2021
FURNITURE – 1 OFFICES	Direct Procurement via Preferred Suppliers contracts	10,000.00	2020/2021	2020/2021
FURNITURE - CABINETS	Direct Procurement via Preferred Suppliers contracts	30,000.00	2020/2021	2020/2021
Supply Chain Management and Administration				
Administration Officer Office prtitioning	Direct Procurement via Preferred Suppliers contracts	50,000.00	2020/2021	2020/2021
TECHNICAL SERVICES				
Shelving for Store room	Small Value Procurement /Request For Sealed Quotations	8,000.00	2020/2021	2020/2021
Mini LED Portable projector	Small Value Procurement /Request For Sealed Quotations	5,500.00	2020/2021	2020/2021
Property Management & Architects				
Big Table to lay plans for discussion and meetings	Direct Procurement via Preferred Suppliers contracts	10,000.00	2020/2021	2020/2021
Multipurpose Ladders (Property Officers)	Small Value Procurement /Request For Sealed Quotations	6,450.00	2020/2021	2020/2021
Projects & Land Acquisition				
Furniture Full (Site Agents Rundu Office)	Direct Procurement via Preferred Suppliers contracts	40,000.00	2020/2021	2020/2021
Bar Fridge	Small Value Procurement /Request For Sealed Quotations	3,000.00	2020/2021	2020/2021




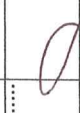
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Small Boardroom Table (One with 6 Chairs and One with 8 Chairs)	Direct Procurement via Preferred Suppliers contracts		120,000.00	2020/2021	2020/2021
Site Inspection Clothes (Shirts, and Hats)	Request For Sealed Quotations		45,000.00	2020/2021	2020/2021
Foremen Kits (First Aid Kit, Micro meter, Safety Gear)	Request For Sealed Quotations		30,000.00	2020/2021	2020/2021
Portable Projectors (Oshakati office & Rundu Office for Technical presentations)	Small Value Procurement/Request For Sealed Quotations		10,000.00	2020/2021	2020/2021
Micro Meter(Rundu, Keetmanshoop, Oshakati, WHK & W/Bay)	Small Value Procurement/Request For Sealed Quotations		10,000.00	2020/2021	2020/2021
Moisture Meter(Rundu, Keetmanshoop, Oshakati, WHK & W/Bay)	Small Value Procurement/Request For Sealed Quotations		12,500.00	2020/2021	2020/2021
Metal Detectors (Rundu, Keetmanshoop, Oshakati, WHK & W/Bay)	Request For Sealed Quotations		37,500.00	2020/2021	2020/2021
Shredder (Oshakati Technical Office)	Direct Procurement via Preferred Suppliers contracts		2,500.00	2020/2021	2020/2021
COMPUTER HARDWARE					
SIMS - IT					
Computers (Replacements)	Direct Procurement via Preferred Suppliers contracts		270,000.00	2020/2021	2020/2021
Low end printers	Direct Procurement via Preferred Suppliers contracts		4,500.00	2020/2021	2020/2021
Laptops	Direct Procurement via Preferred Suppliers contracts		150,000.00	2020/2021	2020/2021
Colour Printers	Direct Procurement via Preferred Suppliers contracts		7,000.00	2020/2021	2020/2021
Monitors	Direct Procurement via Preferred Suppliers contracts		12,500.00	2020/2021	2020/2021
Tablets	Direct Procurement via Preferred Suppliers contracts		100,000.00	2020/2021	2020/2021
CCM Department Laptop with portable camera	Direct Procurement via Preferred Suppliers contracts		10,000.00	2020/2021	2020/2021
WiFi Device (portable)	Direct Procurement via Preferred Suppliers contracts		30,000.00	2020/2021	2020/2021
A3 Laminator	Direct Procurement via Preferred Suppliers contracts		20,000.00	2020/2021	2020/2021
Desk laser colour printer	Direct Procurement via Preferred Suppliers contracts		20,000.00	2020/2021	2020/2021
A3 Printer	Direct Procurement via Preferred Suppliers contracts		10,000.00	2020/2021	2020/2021

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COMPUTER SOFTWARE						
SIMS - IT						
Lulibuild Software	Direct Procurement via Preferred Suppliers contracts					2020/2021
lAuditor Software	Direct Procurement via Preferred Suppliers contracts					2020/2021
Microsoft project	Direct Procurement via Preferred Suppliers contracts					2020/2021
NHE HOUSING PROJECTS						
Windhoek Ojijimuse 38 Town Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		28,500,000.00	2020/2021		2020/2021
Walvis Bay Kuisebmond 366 Houses and Bulk Services	Open Advertised Bidding RFP, Turnkey (Financing and construction)		180,000,000.00	2020/2021		2020/2021
Okahao 70 Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		30,000,000.00	2020/2021		2020/2021
Nkurenkuru Surveying and Pegging Consultancy	Request for Proposal		500,000.00	2020/2021		2020/2021
Nkurenkuru Engineering Partial Bulk Services Design and Supervision	Request for Proposal		1,000,000.00	2020/2021		2020/2021
Nkurenkuru 50 Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		22,500,000.00	2020/2021		2020/2021
Ondangwa 42 Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		18,900,000.00	2020/2021		2020/2021
Okakarara Phase 2 - 40 Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		14,000,000.00	2020/2021		2020/2021
Katima Mulilo Surveying and Pegging Consultancy	Request for Proposal		1,000,000.00	2020/2021		2020/2021
Katima Mulilo Engineering Bulk Services Design and Supervision	Request for Proposal		7,500,000.00	2020/2021		2020/2021
Katima Mulilo 300 Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		150,000,000.00	2020/2021		2020/2021
Engineering Services Consultancy (3 year annual tender type contract)	Request for Proposal		1,000,000.00	2020/2021		2020/2021
Rundu 18 Town Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		14,400,000.00	2020/2021		2020/2021
Windhoek Khomasdal 40 Town Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		15,840,000.00	2020/2021		2020/2021
Walvis Bay Kuisebmond 50 Town Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		37,500,000.00	2020/2021		2020/2021
Ongwediva 35 Town Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		26,250,000.00	2020/2021		2020/2021
Windhoek Goreangab 40 Town Houses	Open Advertised Bidding RFP, Turnkey (Financing and construction)		30,000,000.00	2020/2021		2020/2021
Windhoek Informal Settlement Housing Phase 1a (100 units)	Restricted Bidding		15,000,000.00	2020/2021		2020/2021
Windhoek Informal Settlement Housing Phase 1b (200 units)	Open Advertised Bidding		30,000,000.00	2020/2021		2020/2021
Windhoek Informal Settlement Housing Phase 2 (300 units)	Open Advertised Bidding		45,000,000.00	2020/2021		2020/2021
Rundu Office Building Feasibility Study Consultancy	Request for Proposal		500,000.00	2020/2021		2020/2021
Windhoek West Student Accommodation Feasibility Study Consultancy	Request for Proposal		500,000.00	2020/2021		2020/2021
Material Testing Nationwide (Test Cubes, Bricks, Compaction Tests, CBR, etc.) (3 year annual tender type contract)	Open Advertised Bidding		500,000.00	2020/2021		2020/2021
Windhoek Ongos Surveying and Pegging Consultancy	Request for Proposal		2,000,000.00	2020/2021		2020/2021

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Windhoek Ongos Engineering Bulk Services Design	Request for Proposal	1,500,000.00	2020/2021	2020/2021
Feasibility Study				
Windhoek Central Office Renovations Professional Services Consultancy	Request for Proposal	300,000.00	2020/2021	2020/2021
Windhoek Central Office Renovations	Open Advertised Bidding	1,500,000.00	2020/2021	2020/2021
Swakomund Satellite Office Renovations	Open Advertised Bidding/Request for Sealed quotations	150,000.00	2020/2021	2020/2021
Windhoek Head Office Expansion of Parking Bays	Open Advertised Bidding/Request for Sealed quotations	100,000.00	2020/2021	2020/2021
Windhoek Head Office Expansion of Parking Bays	Open Advertised Bidding/Request for Sealed quotations	100,000.00	2020/2021	2020/2021
Oshakati Office Guard House and Renovations of Office Building	Open Advertised Bidding/Request for Sealed quotations	570,000.00	2020/2021	2020/2021
Keetmanshoop Office Shade net parking	Request For Sealed Quotations/Restricted Bidding	30,000.00	2020/2021	2020/2021
Windhoek Head Office Mobile Guard House	Request For Sealed Quotations/Restricted Bidding	30,000.00	2020/2021	2020/2021
Technical Services Computer Software	Direct Procurement via Preferred Suppliers contracts	80,250.00	2020/2021	2020/2021
Technical Services Computer Projectors	Direct Procurement/Request For Sealed Quotation/Restricted Bidding	15,500.00	2020/2021	2020/2021
Technical Services Sundry technical equipment	Direct Procurement/Request For Sealed Quotation/Restricted Bidding	262,450.00	2020/2021	2020/2021
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NOREEN SIYANGA: HEAD: PROCUREMENT MANAGEMENT UNIT	MR. JEREMIA NTINDA: FINANCIAL ADVISOR	MR. NTELO: NTELO: CHAIRPERSON : PROCUREMENT COMMITTEE	MR. GISBERTUS MUKU: ACCOUNTING OFFICER	20/01/2020